



## TalkPro Voicemail Guide

To set up your personal voicemail you need to press the envelope button on your handset, this will take you to the message centre. It will then ask for a PIN number (121314) then #.

Once logged into the Message Centre you will get presented with the following options:

1. Listen to voicemails
2. Saved Messages
5. Advanced Messages
  1. Record a new voicemail greeting
  2. Choose a greeting
  3. Record your name
6. Change PIN

Once recorded a Voicemail you need to choose it for it to work, if you have set option 1 to be your voicemail you then will need to choose 1 as your voicemail.

If you press Option 1 to listen to a voicemail you will then get the following options:

1. To re listen
2. To save
5. To return call
7. To delete
8. To forward the message
9. To forward to email